

INSTRUCTIONS FOR ONSITE WASTEWATER APPLICATION AND CERTIFICATION

1. Applicant fills out the **Onsite Wastewater Application and Certification Form**. All information requested on the form must be filled out, including the parcel number and exact name on parcel (individual, corporation or trust) and any additional requested information attached.
2. WCWCD reviews the **Onsite Wastewater Application and Certification Form** and makes sure the septic density requirements are met.
3. WCWCD prepares the **Septic Density Authorization Letter** to the Southwest Utah Public Health Department (SWUPHD), and either emails it to SWUPHD or delivers it to Applicant to deliver to SWUPHD.
4. Upon issuance of the **Septic System Permit** by SWUPHD, Applicant returns to WCWCD to finalize the Application with 1) Septic System Permit to Proceed, 2) **Wastewater Petition and Agreement** signed by the owner, and 3) payment of \$400.00 to WCWCD.
5. WCWCD signs the **Final Certification** on the **Onsite Wastewater Application and Certification Form**, and Applicant takes it to Washington County Planning and Zoning to apply for a building permit.