

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
OF THE TOQUERVILLE SECONDARY WATER SYSTEM
BOARD OF DIRECTORS
WASHINGTON COUNTY, UTAH**

MINUTES of a meeting of the Board of Directors of the Toquerville Secondary Water System, Washington County, Utah will meet in session at 5 p.m. on Tuesday, February 16, 2021, at Toquerville Town Hall Toquerville, Utah.

Attending: Mayor Chamberlain, Zach Renstrom, Than Naegle, Dave Jessop
See attached attendance sheet others attending.

Mayor called the meeting to order at: 5:00 p.m.
Zach lead the pledge.
Dave offered the prayer.

The following items were discussed:

- 1) Discussion and consideration for approval of October 20 Board Minutes.
 - a) Ty asked for clarification:
 - i) On item 1, he just wanted clarification to make sure TSWS is obligated to serve water, even if a dry system is installed.
 - ii) Points made:
 - (1) The city requires all new subdivisions to put in secondary system
 - (2) Recommended to change the wording in the last sentence in item 1.a.ii. from “can” to “may”
 - b) Ty made a motion to approve the minutes of October 20 with changing the wording in the last sentence in item 1.a.ii. from “can” to “may”.
 - i) Zach seconded the motion.
 - ii) All voted aye.
- 2) Marlan Olds addressed the board:
 - a) He explained that he’s considering purchasing part of Williamson’s property (T-49-A-1-B-2).
 - i) To negotiate on the price, he wanted to see what the cost would be to get a connection if:
 - (1) Williamson (currently has a 2-inch) would switch to 2 1-inch connection and give him one of them would he need to pay an impact fee, if no new impact was made on the system.

- (2) In this consideration, the board said Marlan would need to give a 10-foot easement for a waterline only, which will be recorded on his parcel (T-49-A-1-B-1).
 - ii) Dave will get Marlan an estimate of those construction costs to change out the 2-inch meter.
 - iii) Dave made the following motion.
 - (1) An impact fee will not be charged if the following are met.
 - (a) Marlan would bear the construction cost of changing the 2-inch meter to 2 1-inch meters.
 - (b) the 2 connections are to be out on the road.
 - (c) A 10-foot easement is granted for maintaining the waterline.
 - (d) Since Williamson was not present to accept these contingencies of the motion, the board stipulated this consideration is only valid providing Williamson will abide by these conditions.
 - iv) Ty seconded the motion.
 - v) All voted aye.
- 3) Review of Budget for 2021
- a) Zach presented the budget for TSWS (See attached)
 - i) WCWCD reorganized how they do their budgeting process and TSWS now has its own fund.
 - (1) This will allow for better tracking of system costs and revenues.
 - (2) The budget sheet showed that there is a \$138,000 gap in what is going out in expenses and what is received in revenues.
 - (3) With this new process, it was difficult to come up with a comparison of the previous year. The 2022 budget will be presented in the fall and will have a comparison of 2021 and the budget of 2022.
- 4) Discussion of 2021 watering times
- a) The new water schedule for agriculture:
 - i) Zone 1: Wednesday & Saturday
 - ii) Zone 2; Monday & Thursday
 - iii) Zone 3: Tuesday & Friday
 - b) Than discussed about the beginning everyone could water when they needed
 - i) Presented there is some inequities with this watering schedule.
 - ii) Than mentioned they have the capacity, but they only have a limited time, so their 20 field gets water only 1 day a week.
 - iii) Mike Naegle explained further they have 4 valves but can only water 2 valves a watering day.
 - (1) They used to water more stations at a time, but now they don't have the pressure.
 - iv) They are trying to water 20 acres in 7 hours.
 - v) Mike presented his solution.
 - (1) More time on the two days 3a to noon
 - (2) Zach wanted to see what the water used

- (3) Than has been asking find that information, but hasn't been able to because the meter that he needs to determine that has not been working
 - (a) Dave will check on this
 - (4) Asked about flushing the line, Than will try flushing it again
 - vi) Dave gave consideration to adding time to ag
 - (1) Anita recommended to have the time allowance according to acreage
 - vii) Mayor recommended
 - (1) 3 to noon watering time
 - viii) Zach recommended just experimenting until next board meeting.
 - (1) Perhaps give consideration to changed zones according to acreage
 - ix) Confirmed the season start date, March 1
 - x) Ty made a motion for the Naegle property to only change watering time from 3 to noon on Monday and Thursday for an experimental until the May 11 board meeting when they will readdress this issue
 - xi) Zach seconded the motion
 - xii) All voted aye
 - c) The Community Garden was discussed:
 - i) Whitney Warr presented the concept of the community garden project
 - (1) They are giving part of their land to this project; about ¾ to 1 acre of property
 - (2) Currently, ½ of the parcel is tilled up
 - ii) The Warr's have a 4-inch and wanted to see if they could take the residential schedule only on this community garden area.
 - iii) The board gave consideration with the following conditions:
 - (1) Drip water the garden,
 - (2) Follow the guideline of water during daylight on the day they are able to water,
 - (3) Using their even address, they would follow the even days: Tuesday, Thursday and Saturday
 - iv) Than made a motion to accept this proposal as long as it remains in a community garden; adding for the board to renew this exception annually.
 - v) Ty seconded the motion.
 - vi) All voted aye.
- 5) Meeting adjourned
- a) Ty made a motion to end the meeting.
 - b) Than seconded the motion.

The meeting was adjourned at 6:23 p.m.

**Washington County Water Conservancy District
Fiscal Year 2021 Preliminary Budget**

Fund Account Sub	Fiscal Year 2021 Budget
Fund 31 Toquerville Secondary Water System (TSWS)	
31	Total Revenue 218,046
31 3260	TSWS Water Sales 70,000
31 3360	TSWS Connection Fee 10,000
31 3910	Transfers from General Fund 10 138,046
31	Total Expenses 218,046
31	Information Systems Department 12,510
31 4300 000	Information Systems Department 12,510
31	Operations Department 205,536
31 4500 000	Operations Department 73,536
31 5260 255	Building Maintenance 1,000
31 5260 270	Utilities 40,000
31 5260 610	Miscellaneous Expense 1,000
31 5260 770	Contingent Expense 25,000
31 5262 471	Equipment Repair/Maintenance 65,000

2/16 TSWS Board Mtg

Name

Marlan Olds

Whitney Warr

Mike Maegle

Anty Ecker

GARY CHAVES